

Financial Course

Overview

A basic financial course can be a great community service. A partnership with local churches, family services, schools (parents of students recommended by counselors), and banks, could provide opportunities for a long-term commitment which could grow into other community services that the local ATC and partners become aware of and can provide.

Activity Prep and Execution

- Planning – 1 hr/week
 - Determine weekly team and roles
 - Determine curriculum and length of course
 - Establish partnerships
 - Determine weekly dates
 - Determine Location- church, community bldg.
 - Develop promotion- flyers, social media, radio
 - Blitz community with promo
 - Set up for people to register
 - Develop community services/church cards
 - Weekly gift cards for practical application of an assignment
- Day of event – 1.5 hrs/week
 - Put up signs for course & location
 - Set up check in area
 - Contact info card
 - Curriculum
 - community services/church cards
 - Set up white board, tables, chairs, trash cans if necessary
 - Set paper, mechanical pencils, calculators at each chair
 - Set up water bottles
 - 1-2 people check people in
 - 2 instructors if need more than one class (25/class)
 - 2 aides walking around the room to help
 - Clean up
 - Collect curriculum?
 - Collect pencils
 - Collect calculators
 - Clean up room of paper and water bottles
 - Disinfect tables and chairs
 - Trash takeout
- Follow up
 - 2 people call/email to see if they need assistance or if there are any prayer request

Volunteer Needs

- Teams of 5
 - 2 instructors- teachers/accountant volunteers would be good
 - 2 aides-teachers/accountant volunteers would be good
 - 1 sign in

Supply Needs

- Financial course- cost could vary for curriculum from free to \$150/person (make sure you offer this to attendees for free)
- Church or Community location
- Financial course curriculum (free option https://www.stlouisfed.org/education/-/media/project/frbstl/stlouisfed/education/curriculum/pdf/a_standard_personal_finance_curriculum.pdf)
- Projector if necessary for presenting
- Computer if necessary for presenting
- Paper
- Mechanical pencils
- Calculators? Maybe just have a few available if needed
- white board & markers
- water bottles
- local services/churches cards

Potential Partners

- Store front
- Community building
- Church
- AGUSM- curriculum
- BGMC equipment
- Teachers/accountants
- Banks/employees